

Vote 1

Department of the Premier

	2010/11 To be appropriated	2011/12	2012/13
MTEF allocations	R545 168 000	R563 107 000	R576 503 000
Responsible MEC	Premier		
Administering Department	Department of the Premier		
Accounting Officer	Director-General		

1. Overview

Core functions and responsibilities

The main role and function of the Department of the Premier is to provide strategic and operational support to the Premier and the Provincial Cabinet in the exercise of their provincial executive authority in accordance with the Constitution of the Republic of South Africa, 1996, and the Constitution of the Western Cape, 1997. This entails coordinating the functions of the provincial administration and its departments through the development and implementation of legislation and policy. In support of the role and functions of the provincial Director-General, as reflected in section 7(3)(c) of the Public Service Act and through the provincial modernisation initiatives and as approved by the provincial Cabinet, a Corporate Services Centre will be established in the department for the provision of shared support function services to provincial departments.

The Department of the Premier will therefore provide the following core functions:

- Executive support, providing executive governance support services;

- Provincial strategic management, professionally supporting the Premier and Cabinet to effectively exercise their executive authority in respect of provincial strategic management matters, and

- A Corporate Services Centre, rendering transversal corporate services on a shared services basis, including the Centre for e-Innovation.

Vision

Building an Open Opportunity Society for All in the Western Cape.

Mission

The Department of the Premier subscribes to the Provincial Strategic Objectives, being:

- Creation of opportunities for businesses and citizens to grow the economy and employment

- Improving school education outcomes

- Increasing access to efficient and safe transport

- Maximising health outcomes

- Reducing crime

- Optimising human settlement integration

- Maximising sustainable resource management and use

Increasing social cohesion

Poverty alleviation and reduction

Clean, value-driven, efficient, effective and responsive government

The Department of the Premier will contribute to all these strategic objectives, but perform a particular leading role as it relates to *Clean, value-driven, efficient, effective and responsive government*.

Main services

As the Department of the Premier will perform a particular leading role as it relates to the provincial strategic objective: Clean, value-driven, efficient, effective and responsive government, it will focus on the following main services:

Through the provisioning of executive governance support services the department will:

Provide operational support to the Premier;

Provide secretariat and related support services to the executive, and

Provide departmental management and operational support to the Director-General.

Through professionally supporting the Premier and Cabinet to effectively exercise their executive authority in respect of provincial strategic management matters the department will:

Strategically support the executive in the development and implementation of high-level provincial policies and strategies;

Strategically support the executive in the monitoring of provincial performance in respect of national and provincial policy, strategy, programme and project implementation, and

Facilitate ongoing strategic communications (all departments) between the provincial government and its stakeholders.

Through the rendering of transversal corporate services on a shared services basis the department will:

Optimise service delivery through the optimal utilisation of appropriate information and communication technologies;

Render human capital services;

Render corporate assurance services;

Render a comprehensive legal support service, and

Render a corporate communication service.

Demands and changes in services

With the commencement of a new five year strategic cycle, the new provincial Cabinet approved the modernisation programme from which a number of blueprints emanated. These required an assessment as to whether the current organisational establishment of the Department of the Premier optimally support the Premier and the Director-General in discharging their key statutory and other strategic mandates. The assessment included ascertaining the feasibility of a separate corporate services unit. Based on the recommendations of the modernisation programme and its related blueprints the following policy initiatives have been prioritised for the Department of the Premier:

Migrating the provincial government IT operating system to a technologically more advanced system;

Implementation of an IT service delivery improvement plan;

Implementation of a uniform e-filing system in the provincial government;

Implementation and maintenance of a uniform provincial project management approach;

Continuously review provincial legislation for relevance;

Ensuring the review and updating of delegations to ensure provincial uniformity and efficacy;

Continuous review of provincial powers and functions and implementation of recommendations;

Corporatisation of shared services into a Corporate Services Centre;

Ensuring integrated service delivery;

Initiating and ensuring front office reform;

Improving forensic investigative capability;
Modernising the provincial training institute;
Implementing a human capital strategy;
Ensuring an organisational culture and value system that supports the provincial vision;
Implementation of further modernisation imperatives as approved;
Ensuring continuous alignment of the provincial macro organisational structure in support of the provincial strategic plan, and
Successful implementation of 2010 FIFA World Cup and its related legacy programmes.

Acts, rules and regulations

The legislation applicable to this department is:

Constitution of the Republic of South Africa, 1996
Constitution of the Western Cape, 1997
Public Finance Management Act 1 of 1999
Intergovernmental Relations Framework Act 13 of 2005
Public Service Act, Proc 103 of 1994
Pensions Fund Act 24 of 1956
Income Tax Act 58 of 1962
State Tender Board Act 86 of 1968
Prescription Act 68 of 1969
Occupational Health and Safety Act 85 of 1993
Compensation for Occupational Injuries and Diseases Act 130 of 1993
Labour Relations Act 66 of 1995
Development Facilitation Act 67 of 1995
Government Employees Pension Law Proc 21 of 1996
National Archives and Record Service of South Africa Act 43 of 1996
Extension of Security of Tenure Act 62 of 1997
Basic Conditions of Employment Act 75 of 1997
Local Government: Municipal Demarcation Act 27 of 1998
Employment Equity Act 55 of 1998
Skills Development Act 97 of 1998
Local Government: Municipal Structures Act 117 of 1998
Skills Development Levies Act 9 of 1999
Promotion of Access to Information Act 2 of 2000
Promotion of Administrative Justice Act 3 of 2000
Promotion of Equality and Prevention of Unfair Discrimination Act 4 of 2000
Preferential Procurement Policy Framework Act 5 of 2000
Protected Disclosures Act 26 of 2000
Local Government: Municipal Systems Act 32 of 2000
Broad-Based Black Economic Empowerment Act 53 of 2003
Local Government: Municipal Finance Management Act 56 of 2003
Local Government: Municipal Property Rates Act 6 of 2004
Prevention and Combating of Corrupt Activities Act 12 of 2004

Public Audit Act 25 of 2004
State Information Technology Agency Act 88 of 1998
Government Immovable Asset Management Act 19 of 2007
Division of Revenue Act (annually)
Prevention of Organised Crime Act 121 of 1998
Financial Intelligence Centre Act 38 of 2001
Electronic Communications Security (Pty) Ltd Act 68 of 2002
Electronic Communications and Transactions Act 25 of 2002
Western Cape Land Administration Act 6 of 1998
Western Cape Law on the Powers and Privileges of the Provincial Legislature (Law 3 of 1995)
Western Cape Direct Charges Act 6 of 2000
Provincial Archives and Records Service of the Western Cape Act 3 of 2005
Western Cape Provincial Public Protector Law 6 of 1994
Western Cape Delegation of Powers Law 7 of 1994
Provincial Development Council Law 5 of 1996
Western Cape Coat of Arms Act 7 of 1998
Western Cape Provincial Commissions Act 10 of 1998
Western Cape Provincial Honours Act 9 of 1999
Members of the Western Cape Provincial Parliament Code of Conduct Act 3 of 2002
Western Cape Provincial Youth Commission Repeal Act 2 of 2009
Provincial Restaurant Ordinance 23 of 1964
Committees of Inquiry Ordinance 13 of 1978

Budget decisions

Guided by the Medium Term Strategic Framework (MTSF) of government which sets out the policy priorities for the country, a provincial strategic plan was developed in the provincial context which, in turn, is informed by the provincial electoral mandate obtained in the April 22, 2009 general election. This provincial strategic plan provides for a set of ten strategic objectives which has determined the provincial budget priorities as confirmed by the provincial Cabinet. In contributing to all these strategic objectives, and particularly in taking up the leading role as it relates to the strategic objective: Clean, value-driven, efficient, effective and responsive government, a vigorous modernisation programme was launched during 2009/10 which culminated, amongst others, in a refocusing of the department. This, in turn, led to the implementation of a new budget structure, specifically providing for the corporatisation of shared support functions and aimed at ensuring good corporate governance.

The modernisation priorities identified by the provincial Cabinet, more specifically the corporatisation of shared support functions and the full implementation of the three Blueprints aimed at ICT improvements, will significantly impact on the budget of the department. It is envisaged that the corporatisation of shared support functions will realise an approximate R100 million savings for the province whilst investments made in terms of full implementation of the three Blueprints aimed at ICT improvements will yield positive financial returns in the longer term.

It is envisaged that an increase in the demand for legal services will continue to pressurise the budget and, as with the forensic investigative capacity, the department will see a budget impact in respect of the strengthening of its legal support capacity. In addition, the realisation of the provincial strategic management objectives will see budgetary implications flowing from the establishment of a strategic communication capacity and a GIS functionality.

2. Review 2009/10

A new strategic thrust emerged during the year following the appointment of the new executive, which impacted on planned delivery as proposed in the annual performance plan. The department had to redirect its resources towards new priorities, notably managing the 25 modernisation work streams. The closure of the Western Cape Youth

Commission called for departmental resources for the winding up of its business whilst resource limitations and the early corporatisation findings placed constraints on the filling of posts.

The department continued to support Cabinet and its related structures whilst renewed intergovernmental actions had to be accommodated. Following the approval of a Provincial Intergovernmental Relations (Structural) Framework two Premier Coordinating Forums (in Mossel Bay and Beaufort West in August and November, respectively) have been successfully held as well as one Premier's Metro Coordinating Forum which was held in October in the City Chambers.

The department played a pivotal role in creating management information tools in respect of departmentalised project information on critical programmes and projects directed at the 10 strategic objectives of Cabinet. It designed, developed and successfully implemented the Executive Projects Dashboard system as well as the Issue Management System in support of its efforts to implement an integrated programme and projects based planning and management approach throughout the PGWC. Departmental resources were also directed towards the establishment of a Provincial Programme Office.

The department developed an institutional framework for the Provincial Cluster System which forms the basis for Cabinet decision-making. The System's institutional design was supported by clearly defined methodology and processes which are captured in Standard Operational Procedures (SOP) to institutionally ground the system. The Cluster System and supporting SOP were approved by Cabinet in July 2009.

The department, through its Forensic Investigative Unit, rendered forensic investigative services to the Provincial Government by investigating allegations of economic crime and malpractices. It also conducted various awareness sessions in an attempt to sensitise employees and the public to report any form of corruption.

The Social Transformation Programme (STP) made an impact in communities and created platforms for dialogue and building social cohesion. Areas increased from 15 to 21 to 27 over the last financial year with greater budgetary and human resource pressure. To date, 24 intermediary structures are fully operational, 6 interim structures are operational and 3 Intergovernmental forums are in existence. A Crime Summit was held on the West Coast attended by the Minister of Community Safety. This summit was initiated and organised by the local intermediary structure. A Chairperson's summit was held in November 2009. Good governance practices (policies, prescripts, forms, processes) have been successfully implemented in the programme. Two further business plans have been developed. A draft framework has been developed for the STP strategy. A Memorandum of Understanding was signed with the Institute for Justice and Reconciliation to improve the capacity of the structures. The executive decision to discontinue the programme focussed departmental efforts to winding up of its business during the last quarter of the year.

The department provided coordination services for a number of public participation opportunities (iZimbizo) and remodelled the Service Delivery Jamboree initiative in conjunction with the modernisation of the Multi-Purpose Community Centre capabilities (Thusong Centres).

Close operational and strategic linkages have been maintained with both governmental and non-governmental partners through a variety of channels. The department was a key driver in the PGWC modernisation programme. In this regard the department was involved in initiatives related to macro organisational analysis and design of the PGWC, a feasibility study on a "shared service concept", organisational design blue prints of 5 provincial departments (Department of the Premier, Department of Local Government and Housing, Department of Environmental Affairs and Development Planning, Department of Social Development and Department of Transport and Public Works), it coordinated the blue prints of the Face of the Province work stream and was specifically responsible for the successful conclusion of blue prints related to Infrastructure and Batho Pele, Front office reform, Integrated service delivery, Good governance recognition and Organisational culture and values.

Phase 1 of the establishment of a provincial assessment centre was concluded (which included the infrastructure and policy development). Batho Pele initiatives were facilitated at provincial departments and local government.

The management of the career incidents of Heads of Department in the Western Cape Provincial Government, including the termination of four Heads of Department's term of office, the suspension of one Head of Department, the finalisation of the appointment of two new Heads of Department, processes finalised for the appointment of a further two new Heads of Department, arrangements for the recruitment and selection of a possible further four Heads of Department, the extension of one Head of Department's term of office for a further five years, the finalisation of the evaluation of Heads of Department for the 2007/08 financial year, approval from Provincial Cabinet on the processes for the evaluation of Heads of Department for the financial year 2008/09, the timely conclusion and submission of the performance agreements and financial disclosure forms as well as the appointment of acting Heads of Department where applicable.

The department took part in the National Collective Bargaining structures in respect of salary negotiations as well as the consistency of salary levels for clerks. Websites were launched and maintained where human and social capital information is stored, shared and published in various repositories. Disability and gender equality plans as well as the Affirmative Action programme for the department was monitored and implemented. A policy indaba was held where 8 transversal HR policies were reviewed and endorsed by the Human Capital Forum. The department is also in collaboration with Provincial Treasury with the implementation of the Persal Data Integrity Project which is part of the preparations for the implementation of the Integrated Financial Management System.

Legal Services rendered advice in the form of legal opinions for the Provincial Executive, provincial departments and public entities. Advice of an ongoing nature was provided with regard to key projects and programmes. Contracts and correspondence were drafted or edited for departments, with the aim of safeguarding the best interests of the Provincial Government and its departments. Litigation matters were managed and facilitated through active participation in litigation processes and in rendering assistance to the State Attorney and advocates that were briefed to appear on behalf of the Provincial Government.

The Legislative Review Project prioritised the review of legislation in respect of the following four provincial departments during 2009/10: Department of Cultural Affairs and Sport, Department of Economic Development and Tourism, Department of Social Development and Department of the Premier.

A draft 5 Year Provincial Strategic Plan has been developed and the development of the Strategic Objectives and Strategic Directives documents have been facilitated. The department also facilitated transversal departmental engagements on the strategic objectives by supporting provincial departments to tactically redirect their functional interventions and budgets towards the strategic objectives. The final provincial strategic plan has been approved before the end of the financial year.

Various strategies, reports and publications received attention:

A draft Poverty Reduction Strategy is being developed. This strategy is informed, amongst other things, by a number of multi-sectoral and cross-sectoral policy papers written by policy analysts within the department, as well as by external experts. Two Policy Forums (seminars) were held.

A draft Library and Museum Review Report and a draft Framework Guiding the Transfer of Powers and Functions from Province to local government have been completed. The draft documents culminated into a blueprint which was submitted and presented to Cabinet.

A draft Report on the Public Entities Review has been completed by a departmental project team.

A draft Policy on the Children's Commissioner was completed.

Draft chapters for the State of the Province Review 2009/10 have been compiled and commissioned. Editing and design commenced in January 2010 and the report will be published in April/May 2010.

The department continued to support the Department of Environmental Affairs and Development Planning in the completion of the final draft of the White Paper on Sustainable Energy for the Western Cape Province. This draft is currently being prepared for submission to the provincial Cabinet.

The department implemented the Provincial-wide Monitoring and Evaluation Strategy by delivering a set of monitoring and evaluation reports that demonstrates performance both on implementation and results-based levels. The 7 phase Provincial-wide Monitoring and Evaluation System was updated, reviewed and aligned to the Provincial Strategic Plan whilst the elements of the system was advocated through a series of capacity building sessions with relevant stakeholders. In this regard the following achievements can be reported:

The Gender Responsive budgeting process has for the first time in one financial year reached a three phase cycle; the monitoring and compilation of Gender, Youth, Disability and Children Budget Statement 2010/11; the progress reporting on the implementation of the Gender, Youth and Disability Budget Statement 2009/10; and the evaluation of the first statement drafted namely the Gender and Youth Budget Statement 2008/09.

Concurrent with the development of the Provincial Strategic Plan, the indicator and Data Release presents a selection of key findings and baselines using a set of outcome indicators whilst the 6 month report card presents a selection of key findings, measuring performance based on provincial administrative data.

The data assessment process reached its third cycle by delivering the Core Directory Part 1 to Part 3. Statistics South Africa commended the leadership in the steps taken to improve the quality of provincial administrative data. The findings of Readiness Assessment Report demonstrate whether the provincial government departments have the necessary elements in place to conduct integrated and coherent monitoring and evaluation.

The period under review has been characterised by a shift from the 2010 FIFA World Cup™ planning to the implementation phase, the higher level objective remaining the maximisation of the legacy benefits of the hosting of the event for the people of the province. The critical milestone was the Final Draw on 4 December 2009. The bouquet of Final Draw events included the draw itself, an after-draw soiree and the Long Street Party. Linked to this was the launch, in Khayelitsha, of the first of 20 Centres for Hope that are to be spread throughout Africa and the hosting of the World Broadcast Media. The Final Draw and the related events have illustrated that Cape Town and the Western Cape is a destination which is appealing to international football fans, media and the corporate sector.

Through Soccerex and the launch of the 2nd Edition of the Accommodation and Training Sites Handbook, a platform has been maintained for provincial partners to work towards their objectives of hosting teams during 2010 FIFA World Cup™.

Initial awareness has been stimulated through the hosting of events linked to 300, 200 and 100 days to go before kick-off. An internal communication campaign has also seen the 2010 hype shared with government employees through departmental competitions and regional and provincial sport days.

The department continued with its focused efforts on the ICT turnaround strategy which was initiated in the 2008/09 financial year. The turnaround strategy was aimed at addressing issues related to the improvement of service delivery, quality and efficiency. E-Governance was identified as one of the key workstreams in the modernisation programme (Workstreams under e-Governance consists of IT Services, e-Filing, The Dashboard System and Project Management) which contributed significantly to prioritising of the ICT turnaround strategy. IT Services Blueprint will now supercede the Ce-I Turnaround strategy. The blueprint is premised on ICT needs as identified by the 12 departments and the proposed initiatives have been prioritised as per the departmental requirements. The following pertinent achievements contributed to the turnaround strategy:

Preliminary discussions with the City of Cape Town (CoCT) have indicated that the Dark Fibre broadband rollout will be within 500 m of 80 per cent of Provincial Priority sites (in the Metropole). Broadband will form part of the collaboration agreement with the CoCT. First Fibre will be online by September 2010.

10 departmental strategic ICT plans have been completed and 4 memoranda of understanding have been concluded with departments.

The relationship with SITA is currently under Review. Correspondence has been sent from the Premier to the Minister DPISA raising concerns in respect of the SITA Value Proposition as well as service delivery issues. Monthly and Bi-Weekly meetings were held with SITA at executive and operational level.

Adverts were placed for 40 of the existing funded vacant posts.

The review of architecture and design focussed on transversal ICT infrastructure refresh, infrastructure management and procuring of optimisation equipment. Phased replacement of infrastructure at Tygerberg, Groote Schuur and Red Cross Hospitals continued.

Improving service levels of the Helpdesk included its outsourcing and re-enforcing the quality assurance role whilst 24 hr operations, self-service and remote assistance is under consideration.

A concerted effort is being made in respect of addressing audit queries - 25 per cent of issues have been resolved, 45 per cent of issues are in progress, 30 per cent of issues have not yet been addressed.

Through the project management approach over 90 ICT Projects are being administered.

A user satisfaction survey was completed and its feedback was built into IT Services Blueprint. An IT Balanced Scorecard has also been compiled.

The PGWC has an installed base of over 14 500 corporate workstations supported by the department and as the workstation is the primary cost-driver for ICTs this figure is used as the primary baseline for benchmarking between organisations, such as the PGWC and the City of Cape Town or similar organisations (elsewhere in the world). However, the department is also responsible for ICTs in the schools of the PGWC. The department supports a substantial installed base in more than 1 500 schools including infrastructure and ICT laboratories and containing 40 000 workstations. Through this base the department supports over 21 000 teachers and has exposed over 720 000 learners to ICTs in the curriculum. In addition the department assists 6 Further Education and Training Colleges spread over 40 major campus sites with their ICT installed base which consist of over 5 000 workstations.

The department's infrastructure intervention team has yielded good results with a dramatic increase in coverage in respect of automatic updates of patches and anti-virus software to workstations. The implementation of optimisation of bandwidth equipment is taking place at 5 critical sites and will be used as a basis for further implementation across the PGWC.

3. Outlook for 2010/11

As part of the strategic planning process the department's strategic direction was set by the executive. As is the prerogative of the executive, the organisational structure had to be modernised in order to bring it line with the new strategic vision, goals and objectives. The budget programme structure was aligned accordingly in order to ensure good corporate governance in the department.

As mentioned, and based on the recommendations of the modernisation programme and its related blueprints, the following policy initiatives have been prioritised for the Department of the Premier:

- Migrating the provincial government IT operating system to a technologically more advanced system;
- Implementation of an IT service delivery improvement plan;
- Implementation of a uniform e-filing system in the provincial government;
- Implementation and maintenance of a uniform provincial project management approach;
- Continuously review provincial legislation for relevance;
- Ensuring the review and updating of delegations to ensure provincial uniformity and efficacy;
- Continuous review of provincial powers and functions and implementation of recommendations;
- Corporatisation of shared services into a Corporate Services Centre;
- Ensuring integrated service delivery;
- Initiating and ensuring front office reform;
- Improving forensic investigative capability;
- Modernising the provincial training institute;
- Implementing a human capital strategy;
- Ensuring an organisational culture and value system that supports the provincial vision;
- Implementation of further modernisation imperatives as approved;
- Ensuring continuous alignment of the provincial macro organisational structure in support of the provincial strategic plan, and
- Successful implementation of 2010 FIFA World Cup and its related legacy programmes.

In conjunction with the realisation of these prioritised initiatives the following activities of prioritised significance, as extracted from the annual performance plan, will be performed during 2010/11:

Secretariat and support services will be provided for 130 engagements of Cabinet and its related structures as well as to the provincial Human Rights Advocator in respect provincial human rights programmes and to the departmental management structures.

Oversight will be performed in respect to the functioning of the Provincial Development Council towards an unqualified audit report.

Since 2001, the Western Cape has been an active participant in the bi-annual Summits of the Regional Leaders' Forums. During the Fourth Regional Leaders' Conference in Shandong, People's Republic of China, in August 2008, the Western Cape extended a formal invitation to the 7 Partner Regions to host the Fifth Regional Leaders Conference of the Partner Regions in Cape Town during 2010. The invitation, as reflected in the Shandong Declaration 2008, was formally accepted. The Regional Leaders' Steering Committee Meeting is scheduled for April 2010 and the Summit of Heads of Regions for September 2010. The Western Cape proposed the themes of food security and integrated transportation as strategic themes for the Western Cape in line with the iKapa Growth and Development Strategy. The department will provide management services for the Regional Leaders' Steering Committee Meeting and the Regional Leaders Summit to be held during 2010.

A project will be managed for the bestowing of Provincial Honours during 2010/11.

A departmental long service awards function will be held by 31 March 2011.

The Provincial Government 5-year strategic plan will be published and communicated.

A process will be initiated to ensure the identification of departmental targets and alignment of annual performance plans with the provincial strategic plan objectives. Likewise, a process to ensure the alignment of integrated development plans with the 5-year provincial strategic plan will be managed.

A Poverty Reduction Strategy will be delivered and implemented by 31 March 2011.

A State of the Province 2010/11 report will be delivered.

The achievement of provincial strategic priorities will be evaluated, as well as departmental performance against agreed to indicators.

Data management will be instituted on the provincial wide programme and project information management system (Executive Projects Dashboard).

The execution of provincial-wide monitoring on implementation and results-based levels and departmental performance will be ensured. The department will co-ordinate the management of evidence based data and information mainly for the provincial strategic plan, ensuring the integration of electronic systems and facilitation of data quality related to provincial administrative data.

An Innovation Centre for GIS and spatial identification towards establishing a government services footprint, providing constant data and including a data warehouse will be established including the technical design and development of electronic systems.

A revitalised provincial strategic communications plan will be developed and implemented.

An effective provincial brand will be developed and implemented.

A regular meaningful analysis of media monitoring will be ensured, based on media information as provided by corporate communications.

A revitalised annual provincial Festivals and Events calendar will be designed and coordinated.

Projects will be implemented to provide support services for Base Camps, which includes pitch upgrading, to ensure 2010 FIFA World Cup™ base camp training sites meet elite team standards, marketing and communication and five fanjols. The marketing and communication plan will be geared to leverage off the trade, investment and tourism opportunities that the event will provide. Media opportunities will be optimised by utilising Cape Media Services to ensure that the international media has access to local content and production assistance.

The establishment of public 2010 FIFA World Cup™ viewing areas in 5 districts will be ensured.

A Western Cape Schools Programme will be concluded running up to and including the school holidays during which time the 2010 FIFA World Cup™ will be contested. Learners will access the spirit of the World Cup through educational, sporting and cultural activities.

The department will render a comprehensive organisation development consultancy service at organisational, group/team and individual level. The functional focus areas will be organisational behaviour, process improvement as well as organisational design initiatives with the aim to improve service delivery to the citizens of the province. The following projects will be executed during 2010/11: establishment and operationalisation of the provincial assessment centre (phase 2); development and implementation of a culture and values change programme; co-ordination and facilitation of a provincial employee health and wellness programme; execution of organisational design, front office reform and process improvement projects.

The design and delivery of human capital development programmes incorporating e-learning systems and including the management of course administration will be managed.

A monitoring, evaluation and reporting model in order to measure the impact of training interventions will be developed and implemented.

Human resource plans will be developed for Departments.

All human resource policies in the PGWC will be reviewed.

The PERSAL data cleanup project to establish data integrity will be managed.

A time and attendance monitoring pilot system will be established.

The appointment and other career incidents of heads of department, including the development and implementation of an operational manual for executing authorities and heads of department will be transversally managed.

A system quality assurance will be conducted of the refined PERMIS and pilot process of the enhanced PERMIS version two with the aim of correcting the identified gaps in the existing version including adding the omitted information for SMS members in line with chapter 4 of the SMS handbook and to integrate an individual development functionality.

A professional advisory service and management of cases in matters relating to misconduct, grievances and disputes will be provided.

Engagements of the Western Cape Anti-Corruption Forum will be held.

Phase 1 of the modernisation blue print will be implemented to enhance forensic investigative capacity (acquiring additional professional services, advanced tools and training).

All departments will be supported through the investigation of incidents of alleged economic crime.

Municipalities will be assisted and supported by the drafting and vetting of standard draft by-laws.

The transversal mandate will be fulfilled to provide a legal support service to ensure that executive and administrative processes and decision-making in the implementation and administration of legislation is sound and sustainable.

Government communication products will be provided to provincial departments (including design, photography, content management, production oversight and the publication of the government gazette).

Events and public participation support will be rendered (including project management of national and provincial events, functions, workshops, conferences, exhibitions and coordination of guest lists).

Advertising and marketing campaigns for the provincial government will be implemented (including brand management with regard to stationery, signage and branding; brand support to client departments).

The department will achieve level 3 of ICT governance maturity measured annually by the internal auditors on a 5 point scale depicting performance in areas such as policies, strategies, norms, standards, etc.

In terms of the department's external facing services, a strong focus will be placed on enhancing the channels available to citizens to access government information and services. Channels such as the Internet Portal, Walk-in centre, e-mail channel and the Call Centre will be marketed more intensively to increase awareness of these services.

In contributing to rural development, the department will increase the number of e-Community Forums and e-Community Centres in the rural areas in order to ensure that those communities have access to ICTs and receive training in the basic ICT skills.

In focusing on the operationalisation of the new IT Service Delivery model the department will introduce an IT Costing Model.

Particular emphasis will be placed on the IT Service Delivery Improvement Plan (SDIP) which aims to address service delivery challenges in the general environment. The three key elements of the plan relate to connectivity and broadband, core Infrastructure optimisation and business productivity optimisation.

Dedicated IT Risk Management will be implemented as well as dedicated IT Security Management.

The department's Ce-I Helpdesk will be migrated to a service desk. The following service areas will be addressed: Service Centre, Incident Management, Problem Management, Change Management, Release Management, Service Level Management and Remote Support. The department will implement a complete Service Management Solution which is ITIL (IT Infrastructure Library) compliant. Improving the Service Desk and support to users throughout the PGWC will be evidenced by improved average response/turnaround times to five days and resolutions to queries/requests to seven days.

The standardisation of software configurations on end-user equipment across the PGWC (including software tools for remote management, support and software updates of end-user equipment) will also improve the level of ICT maturity in the organisation.

Given the numerous areas of potential collaboration between the PGWC and the City of Cape Town a collaboration agreement is considered by both entities. Potential collaboration projects relate to Broadband, GIS, Health-Care Systems, e-Government, Software, Library Information Systems, Dashboard systems, Universal Access etc.

Eight new and enhanced approved ICT applications and solutions will be delivered.

Four mega ICT solutions or projects will be delivered (e.g. Modernisation: e-File, IT Services).

280 Infrastructure items and network services will be implemented, upgraded or renewed.

3 200 End-user equipment items will be implemented (new or replacement).

An average network uptime and availability of 98 per cent will be maintained.

Seven software legal obligations will be met or introduced.

Three signed or reviewed Memorandum of Understanding (MOUs) around IT service delivery to departments will be concluded.

4. Receipts and financing

Summary of receipts

Table 4.1 hereunder gives the sources of funding for the vote.

Table 4.1 Summary of receipts

Receipts R'000	Outcome						Medium-term estimate						
	Audited 2006/07	Audited 2007/08	Audited 2008/09				% Change from Revised estimate						
				Main appro- piation 2009/10	Adjusted appro- piation 2009/10	Revised estimate 2009/10	2010/11	2009/10	2011/12	2012/13			
Treasury funding													
Equitable share	167 020	116 351	111 669	176 384	151 614	151 456	307 564	103.07	329 475	342 849			
Conditional grants			5 000										
Financing	8 566	25 972	60 908	42 500	59 253	59 253	4 000	(93.25)					
Asset Finance Reserve	(34)	25 772	47 561	13 500	30 253	30 253		(100.00)					
Provincial Revenue Fund	8 600	200	13 347	29 000	29 000	29 000	4 000	(86.21)					
Own receipts (Provincial Treasury)	141 830	227 435	251 252	272 512	272 512	272 512	233 041	(14.48)	233 041	233 041			
Total Treasury funding				317 416	369 758	428 829	491 396	483 379	483 221	544 605	12.70	562 516	575 890
Departmental receipts													
Sales of goods and services other than capital assets	644	73	779	514	514	514	553	7.59	581	603			
Transfers received	100	690											
Interest, dividends and rent on land	1	2		10	10	10	10		10	10			
Financial transactions in assets and liabilities	(1)	15	(115)		342								
Total departmental receipts				744	780	664	524	866	524	563	7.44	591	613
Total receipts				318 160	370 538	429 493	491 920	484 245	483 745	545 168	12.70	563 107	576 503

Summary of receipts:

Total receipts increase by R61.423 million or 12.70 per cent from R483.745 million in 2009/10 Revised estimates to R545.168 million in 2010/11.

Treasury funding:

Equitable share funding increases by R156.108 million or 103.07 per cent from R151.456 million in 2009/10 Revised estimates to R307.564 million in 2010/11. The equitable share portion of treasury funding includes an earmarked amount of R11.145 million in 2010/11 for the co-ordination of 2010 FIFA World Cup.

Financing from the Asset Finance Reserve and Provincial Revenue Fund decreases by R55.253 million or 93.25 per cent from R59.253 million in 2009/10 to R4.000 million in 2010/11.

Departmental receipts:

Departmental own receipts for 2010/11 are estimated at R563 000 of which R500 000 is attributed to the sale of Provincial Government Gazettes.

Donor funding (excluded from vote appropriation)

Table 4.2 hereunder gives the sources of donor funding and details of any terms and conditions attached to donor funds.

Table 4.2 Summary of donor funding - None**5. Payment summary****Key assumptions**

Provisions for improvement of conditions of service are made on the assumption that the increase will be at a maximum rate of 7.3 per cent (inclusive of 2 per cent pay progression).

Provincial priorities

An amount of R11.145 million was received for the coordination of the 2010 FIFA World Cup.

Programme summary

Table 5.1 below shows the budget or estimated expenditure per programme and Table 5.2 per economic classification (in summary). Details of the Government Financial Statistics (GFS) economic classifications are attached as an annexure to this vote.

Table 5.1 Summary of payments and estimates

Programme R'000	Outcome						Medium-term estimate			
	Audited 2006/07	Audited 2007/08	Audited 2008/09				Main appro- priation 2009/10	Adjusted appro- priation 2009/10	Revised estimate 2009/10	% Change from Revised estimate
				2010/11	2009/10	2011/12				2012/13
1. Executive Support (Administration) ^a	83 653	78 115	77 706	74 815	78 165	78 165	80 510	3.00	69 856	68 905
2. Provincial Strategic Management	8 791	22 065	26 821	79 054	68 426	67 926	43 886	(35.39)	29 673	30 226
3. Corporate Services Centre ^b	72 060	95 925	117 449	102 890	102 493	102 493	99 619	(2.80)	93 455	89 847
4. Centre for E-Innovation	153 656	174 433	207 517	235 161	235 161	235 161	321 153	36.57	370 123	387 525
Total payments and estimates	318 160	370 538	429 493	491 920	484 245	483 745	545 168	12.70	563 107	576 503

^a Premier's total remuneration package: R1 623 467 with effect from 1 April 2009.

^b 2010/11: Includes an amount of R450 000 as an ex gratia payment for settlement of legal costs relating to ex Premier Mr G Morkel.

Summary by economic classification

Table 5.2 Summary of provincial payments and estimates by economic classification

Economic classification R'000	Outcome			Main appro- priation 2009/10	Adjusted appro- priation 2009/10	Revised estimate 2009/10	Medium-term estimate			
	Audited 2006/07	Audited 2007/08	Audited 2008/09				% Change from Revised estimate			
							2010/11	2009/10	2011/12	2012/13
Current payments	290 969	326 801	381 064	428 294	418 670	418 670	499 698	19.35	521 187	534 383
Compensation of employees	135 338	144 553	172 642	213 598	215 348	215 348	247 916	15.12	251 045	261 917
Goods and services	155 631	182 248	208 168	214 696	203 322	203 322	251 782	23.83	270 142	272 466
Interest and rent on land			254							
Transfers and subsidies to	22 269	27 325	26 171	25 626	16 756	16 756	14 450	(13.76)	14 300	14 500
Provinces and municipalities	1 178				850	850		(100.00)		
Departmental agencies and accounts	14 700	16 074	17 442	14 881	8 212	8 212	7 500	(8.67)	7 800	8 000
Universities and technikons	230	100	10							
Public corporations and private enterprises			30							
Non-profit institutions	2 208	4 662	8 402	10 745	7 694	7 694	6 100	(20.72)	6 100	6 100
Households	3 953	6 489	287				850		400	400
Payments for capital assets	4 893	16 404	22 195	38 000	48 819	48 319	31 020	(35.80)	27 620	27 620
Buildings and other fixed structures				13 500	23 972	23 472		(100.00)		
Machinery and equipment	4 893	16 404	22 195	24 500	24 847	24 847	31 020	24.84	27 620	27 620
Payments for financial assets	29	8	63							
Total economic classification	318 160	370 538	429 493	491 920	484 245	483 745	545 168	12.70	563 107	576 503

Transfers to public entities

Table 5.3 Summary of departmental transfers to public entities

Public entities R'000	Outcome						Medium-term estimate			
							% Change from Revised estimate			
	Audited 2006/07	Audited 2007/08	Audited 2008/09	Main appro- priation 2009/10	Adjusted appro- priation 2009/10	Revised estimate 2009/10	2010/11	2009/10	2011/12	2012/13
1. Western Cape Provincial Development Council	5 800	6 574	7 042	6 381	6 381	6 381	7 500	17.54	7 800	8 000
2. Western Cape Provincial Youth Commission	8 900	9 500	10 400	8 500	1 831	1 831	(100.00)			
Total departmental transfers to public entities	14 700	16 074	17 442	14 881	8 212	8 212	7 500	(8.67)	7 800	8 000

Transfers to other entities

Table 5.4 Summary of departmental transfers to other entities

Entities R'000	Outcome						Medium-term estimate			
							% Change from Revised estimate			
	Audited 2006/07	Audited 2007/08	Audited 2008/09	Main appro- priation 2009/10	Adjusted appro- priation 2009/10	Revised estimate 2009/10	2010/11	2009/10	2011/12	2012/13
Premier's Humanitarian Fund		600	1 700	700						
Library Business Corners		1 500	3 000	4 000	4 000	4 000	5 600	40.00	5 600	5 600
Social Transformation Programme (27 Areas)		255	1 499	4 295	2 000	2 000		(100.00)		
Learning Cape Initiative		500	1 300							
Cape Higher Education Consortium		500	500	500	500	500	500		500	500
Non-Profit Institution		1 307	251	1 250	1 050	1 050	400	(61.90)	400	400
Total departmental transfers to other entities		4 662	8 250	10 745	7 550	7 550	6 500	(13.91)	6 500	6 500

Transfers to local government

Table 5.5 Summary of departmental transfers to local government by category

Departmental transfers R'000	Outcome						Medium-term estimate			
	Audited 2006/07	Audited 2007/08	Audited 2008/09	Main appro- priation 2009/10	Adjusted appro- priation 2009/10	Revised estimate 2009/10	% Change from Revised estimate			
							2010/11	2009/10	2011/12	2012/13
Category A	240				850	850		(100.00)		
Category B	835									
Category C	20									
Total departmental transfers to local government	1 095				850	850		(100.00)		

Note: Excludes regional services council levy.

Departmental Public-Private Partnership (PPP) projects

Table 5.6 Summary of departmental Public-Private Partnership projects - None

6. Programme description

Programme 1: Executive Support (Administration)

Purpose: To provide executive governance support services to the Premier, Cabinet and the Director-General.

Analysis per sub-programme:

Sub-programme 1.1: Programme Support

to provide administrative support to the management of this programme

Sub-programme 1.2: Office of the Premier

to render efficient, economic and effective administrative support services to the Premier

Sub-programme 1.3: Executive Secretariat

to provide secretariat and related support services to the executive

Sub-programme 1.4: Office of the Director-General

to provide departmental and operational management support to the Director-General

Sub-programme 1.5: Departmental Finance and Administration

to provide financial management support and advisory services

to make limited provision for maintenance and accommodation needs

Sub-programme 1.6: Departmental Personnel Management

to provide human resource management services

Policy developments

This programme provides for executive and departmental support services. A new Cabinet Manual is being developed which will incorporate decisions pertaining to the Cluster System. Provision is also being made for executive-appointed Human Rights Advocators. The corporatisation of shared support services will impact on the departmental personnel management function.

Changes: Policy, structure, service establishment, etc. Geographic distribution of services

This programme provides for funding of the internal functions of the department such as providing professional support to the Premier (including the official residence), Executive Council, Director-General and the rest of the department. All departmental support services are centrally situated in Cape Town and will be repositioned into a new chief directorate for the office of the Director-General whilst the executive support functions will be reconfigured from the existing focus on provincial coordination.

A new Premier and Executive Council members were appointed in May 2009 after the national elections took place in the first quarter of the 2009/10 financial year.

Expenditure trends analysis

Due to the structural changes within the department a comparative analysis is not possible.

Strategic objectives as per Annual Performance Plan:

Office of the Premier

To render efficient, economic and effective administrative support services to the Premier on a daily basis.

Executive Secretariat

To provide secretariat and related support services to the executive on an annual basis through scheduled engagements of the Cabinet and its related structures, support to 2 human rights advocates, and managing international incoming and outgoing delegations.

Office of the Director-General

To provide departmental management support (departmental strategy, finance and administration and departmental personnel management and special programmes (to be corporatised)) and operational support to the Director-General on a daily basis.

Table 6.1 Summary of payments and estimates – Programme 1: Executive Support (Administration)

Sub-programme R'000	Outcome						Medium-term estimate			
	Audited 2006/07	Audited 2007/08	Audited 2008/09				Main appro- priation 2009/10	Adjusted appro- priation 2009/10	Revised estimate 2009/10	% Change from Revised estimate
				2010/11	2009/10	2011/12				2012/13
1. Programme Support	12 611	1 499					4 162		4 168	4 174
2. Office of the Premier ^a	10 406	11 881	11 083	7 996	9 939	9 939	10 677	7.43	9 949	10 486
3. Executive Secretariat	26 381	36 003	35 024	34 333	29 048	29 048	23 763	(18.19)	21 677	20 296
4. Office of the Director-General	2 935	3 527	6 139	5 891	10 226	10 226	6 891	(32.61)	8 050	8 096
5. Financial Management	13 939	13 594	16 679	15 180	18 311	18 311	19 912	8.74	17 168	17 054
6. Departmental Personnel Management	17 381	11 611	8 781	11 415	10 641	10 641	15 105	41.95	8 844	8 799
Total payments and estimates	83 653	78 115	77 706	74 815	78 165	78 165	80 510	3.00	69 856	68 905

^a Premier's total remuneration package: R1 623 467 with effect from 1 April 2009.

Table 6.1.1 Summary of provincial payments and estimates by economic classification – Programme 1: Executive Support (Administration)

Economic classification R'000	Outcome						Medium-term estimate			
							% Change from Revised estimate			
	Audited 2006/07	Audited 2007/08	Audited 2008/09	Main appro- priation 2009/10	Adjusted appro- priation 2009/10	Revised estimate 2009/10	2010/11	2009/10	2011/12	2012/13
Current payments	62 569	55 693	55 545	58 134	69 040	69 040	72 610	5.17	61 656	60 505
Compensation of employees	41 334	29 696	32 284	35 620	43 600	43 600	53 288	22.22	48 128	51 094
Goods and services	21 235	25 997	23 189	22 514	25 440	25 440	19 322	(24.05)	13 528	9 411
Interest and rent on land			72							
Transfers and subsidies to	19 647	21 677	20 464	16 681	8 862	8 862	7 900	(10.86)	8 200	8 400
Provinces and municipalities	27									
Departmental agencies and accounts	14 700	16 074	17 442	14 881	8 212	8 212	7 500	(8.67)	7 800	8 000
Universities and technikons	230	100	10							
Non-profit institutions	743	1 000	2 729	1 800	650	650		(100.00)		
Households	3 947	4 503	283				400		400	400
Payments for capital assets	1 409	737	1 643		263	263		(100.00)		
Machinery and equipment	1 409	737	1 643		263	263		(100.00)		
Payments for financial assets	28	8	54							
Total economic classification	83 653	78 115	77 706	74 815	78 165	78 165	80 510	3.00	69 856	68 905

Details of transfers and subsidies:

Economic classification R'000	Outcome						Medium-term estimate			
	Audited 2006/07	Audited 2007/08	Audited 2008/09	Main appro- piation 2009/10	Adjusted appro- piation 2009/10	Revised estimate 2009/10	% Change from Revised estimate			
							2010/11	2009/10	2011/12	2012/13
Transfers and subsidies to (Current)	19 647	21 677	20 464	16 681	8 862	8 862	7 900	(10.86)	8 200	8 400
Provinces and municipalities	27									
Municipalities	27									
Municipalities	27									
of which										
Regional services council levies	23									
Departmental agencies and accounts	14 700	16 074	17 442	14 881	8 212	8 212	7 500	(8.67)	7 800	8 000
Entities receiving transfers	14 700	16 074	17 442	14 881	8 212	8 212	7 500	(8.67)	7 800	8 000
Western Cape Provincial Development Council	5 800	6 574	7 042	6 381	6 381	6 381	7 500	17.54	7 800	8 000
Western Cape Provincial Youth	8 900	9 500	10 400	8 500	1 831	1 831		(100.00)		
Universities and technikons	230	100	10							
Non-profit institutions	743	1 000	2 729	1 800	650	650		(100.00)		
Households	3 947	4 503	283				400		400	400
Other transfers to households	3 947	4 503	283				400		400	400

Programme 2: Provincial Strategic Management

Purpose: To professionally support the Premier and Cabinet to effectively exercise their executive authority in respect of provincial strategic management matters.

Analysis per sub-programme:**Sub-programme 2.1: Programme Support**

to provide administrative support to the management of this programme

Sub-programme 2.2: Policy and Strategy

to strategically support the executive in the development and implementation of high-level provincial policies and strategies

Sub-programme 2.3: Strategic Management Information

to strategically support the executive in the monitoring of provincial performance in respect of national and provincial policy, strategy, programme and project implementation

Sub-programme 2.4: Strategic Communication

to facilitate ongoing strategic communication (all departments) between the provincial government and its stakeholders

Sub-programme 2.5: 2010 FIFA World Cup

to coordinate 2010 FIFA World Cup programmes and projects in the province

Policy developments

None.

Changes: Policy, structure, service establishment, etc. Geographic distribution of services

This is a programme that provides for the funding of the rendering of professional support to the Premier and Cabinet to effectively exercise their executive authority in respect of provincial strategic management matters. Provision is made for the management of provincial strategic content. The department's focus on policy development, implementation support and on monitoring, evaluation and review will be reconfigured and will include a focus on GIS capabilities in information management. A strategic communication capability will also be provided. The service is centrally situated in Cape Town.

Expenditure trends analysis

Due to the structural changes within the department a comparative analysis is not possible.

Strategic objectives as per Annual Performance Plan:**Policy and Strategy**

To strategically support the executive in the development and implementation of high-level provincial policies and strategies and the assessment of the achievement thereof on an annual and five-year basis.

Strategic Management Information

To strategically support the executive in the monitoring of provincial and organisational performance in respect of national and provincial policy, strategy, programme and project implementation in a quarterly, annual and five-year cycle.

Strategic Communication

To facilitate ongoing coherent and coordinated strategic communication (all departments) between the provincial government and its stakeholders on a monthly basis through the implementation of a provincial communication strategy and brand architecture.

2010 FIFA World Cup

To coordinate 2010 FIFA World Cup programmes and projects in pursuance of legacy benefits in the province by 31 December 2010.

Table 6.2 Summary of payments and estimates – Programme 2: Provincial Strategic Management

Sub-programme R'000	Outcome						Medium-term estimate			
	Audited 2006/07	Audited 2007/08	Audited 2008/09				Main appro- priation 2009/10	Adjusted appro- priation 2009/10	Revised estimate 2009/10	% Change from Revised estimate
				2010/11	2009/10	2011/12				2012/13
1. Programme Support	780	1 551	1 585	1 208	1 961	1 961	2 077		2 819	2 946
2. Policy and Strategy	4 224	10 669	12 400	13 918	12 913	12 913	12 740	(1.34)	13 569	13 641
3. Strategic Management Information	3 787	5 528	7 044	10 845	6 816	6 816	7 186	5.43	6 772	6 965
4. Strategic Communication							6 738		6 513	6 674
5. 2010 FIFA World Cup		4 317	5 792	53 083	46 736	46 236	15 145	(67.24)		
Total payments and estimates	8 791	22 065	26 821	79 054	68 426	67 926	43 886	(35.39)	29 673	30 226

Earmarked allocations:

Included in sub-programme 2.5: 2010 FIFA World Cup is an earmarked allocation amounting to R11 145 000 (2010/11) for the co-ordination of the 2010 FIFA World Cup and R4 000 000 (2010/11) for the rounding-off preparations.

Table 6.2.1 Summary of provincial payments and estimates by economic classification – Programme 2: Provincial Strategic Management

Economic classification R'000	Outcome			Main appro- piationAdjusted appro- piationRevised estimate			Medium-term estimate			
	Audited 2006/07	Audited 2007/08	Audited 2008/09				% Change from Revised estimate			
				2009/10	2009/10	2009/10	2010/11	2009/10	2011/12	2012/13
Current payments	8 545	20 661	24 640	65 054	42 876	42 876	43 386	1.19	29 173	29 726
Compensation of employees	5 142	10 167	13 447	21 708	18 777	18 777	20 986	11.76	21 040	22 296
Goods and services	3 403	10 494	11 178	43 346	24 099	24 099	22 400	(7.05)	8 133	7 430
Interest and rent on land			15							
Transfers and subsidies to	102	1 125	1 800	500	1 494	1 494	500	(66.53)	500	500
Provinces and municipalities	2				850	850		(100.00)		
Non-profit institutions	100	1 125	1 800	500	644	644	500	(22.36)	500	500
Payments for capital assets	144	279	381	13 500	24 056	23 556		(100.00)		
Buildings and other fixed structures				13 500	23 972	23 472		(100.00)		
Machinery and equipment	144	279	381		84	84		(100.00)		
Total economic classification	8 791	22 065	26 821	79 054	68 426	67 926	43 886	(35.39)	29 673	30 226

Details of transfers and subsidies:

Economic classification R'000	Outcome			Main appro- priation 2009/10	Adjusted appro- priation 2009/10	Revised estimate 2009/10	Medium-term estimate			
	Audited 2006/07	Audited 2007/08	Audited 2008/09				% Change from Revised estimate			
							2010/11	2009/10	2011/12	2012/13
Transfers and subsidies to (Current)	102	1 125	1 800	500	1 494	1 494	500	(66.53)	500	500
Provinces and municipalities	2				850	850		(100.00)		
Municipalities	2				850	850		(100.00)		
Municipalities	2				850	850		(100.00)		
of which										
Regional services council levies	2									
Non-profit institutions	100	1 125	1 800	500	644	644	500	(22.36)	500	500

Programme 3: Corporate Services Centre

Purpose: To render transversal corporate services on a shared services basis, excluding the Centre for e-Innovation.

Analysis per sub-programme:

Note: Programme Support is provided for as sub-sub-programmes within sub-programmes.

Sub-programme 3.1: Programme Support

to provide administrative support to the management of this programme

Sub-programme 3.2: Human Capital

to render human capital services

Sub-programme 3.3: Corporate Assurance

to render corporate assurance services

Sub-programme 3.4: Legal Services

to render a comprehensive legal support service to the Provincial Government

Sub-programme 3.5: Corporate Communication

to render corporate communication services

Policy developments

This programme is grounded in the decision to establish a Corporate Services Centre and impacts on all departments through the corporatisation processes to be implemented. The following criteria set was developed to broadly demarcate potential shared services functional areas, namely that the functional area –

- may not form part of a department's core line function business;

- must be a staff support function of strategic concern (be it from a statutorily prescribed or a good practice point of view);

- must require a large measure of standard operation across departments;

- must represent a core of professional employees/employees with specialised expertise;

- must represent an area of specialised knowledge and skills that are not readily available and therefore cannot readily be replaced across all departments; and

- will realise economies of scale when organised into a shared services unit.

Changes: Policy, structure, service establishment, etc. Geographic distribution of services

This programme provides for the funding of corporatised functions in human capital, corporate assurance, legal services and corporate communications but excludes the Centre for e-Innovation. In the corporatised context the structure of this function will be realigned and will incorporate resources from the other departments. The Provincial Training Institute is situated outside Stellenbosch, on the farm Kromme Rhee and operates a satellite campus situated in George. The remainder of the services are centrally situated in Cape Town.

Expenditure trends analysis

Due to the structural changes within the department a comparative analysis is not possible.

Strategic objectives as per Annual Performance Plan:

Human Capital

To render professional, efficient, economic and effective human capital support services to the provincial government on a daily basis underpinned by uniform policies and practices.

Corporate Assurance

To ensure a corporate assurance capability in the provincial government by rendering consolidated enterprise risk management, internal audit and forensic investigation services on a daily basis.

Legal Services

To render a comprehensive legal support service to the Provincial Government consisting of legislative drafting services, litigation services, and corporate legal advisory services on a daily basis.

Corporate Communication

To render corporate communication services through the production of government communication products, the rendering of events and public participation services, and implementation of advertising and marketing campaigns on a daily basis.

Table 6.3 Summary of payments and estimates – Programme 3: Corporate Services Centre

Sub-programme R'000	Outcome						Medium-term estimate			
	Audited 2006/07	Audited 2007/08	Audited 2008/09				% Change from Revised estimate			
				Main appro- priation	Adjusted appro- priation	Revised estimate	2010/11	2009/10	2011/12	2012/13
				2009/10	2009/10	2009/10				
1. Programme Support							1 948		1 952	1 956
2. Human Capital	32 203	49 874	59 410	62 000	60 480	60 480	59 179	(2.15)	53 964	50 622
3. Corporate Assurance	6 183	8 473	9 081	9 511	8 878	8 878	10 836	22.05	9 726	9 997
4. Legal Services ^a	7 195	11 633	14 566	12 216	16 351	16 351	18 309	11.97	17 419	16 874
5. Corporate Communication	26 479	25 945	34 392	19 163	16 784	16 784	9 347	(44.31)	10 394	10 398
Total payments and estimates	72 060	95 925	117 449	102 890	102 493	102 493	99 619	(2.80)	93 455	89 847

^a 2010/11: Includes an amount of R450 000 as an ex gratia payment for settlement of legal costs relating to ex Premier Mr G Morkel.

Table 6.3.1 Summary of provincial payments and estimates by economic classification – Programme 3: Corporate Services Centre

Economic classification R'000	Outcome						Medium-term estimate			
	Audited 2006/07	Audited 2007/08	Audited 2008/09				% Change from Revised estimate			
				Main appro- priation 2009/10	Adjusted appro- priation 2009/10	Revised estimate 2009/10	2010/11	2009/10	2011/12	2012/13
Current payments	69 403	91 914	115 857	98 445	100 093	100 093	99 169	(0.92)	93 455	89 847
Compensation of employees	36 412	46 730	58 972	72 270	69 921	69 921	75 789	8.39	78 664	78 962
Goods and services	32 991	45 184	56 805	26 175	30 172	30 172	23 380	(22.51)	14 791	10 885
Interest and rent on land			80							
Transfers and subsidies to	1 682	3 023	907	4 445	2 400	2 400	450	(81.25)		
Provinces and municipalities	1 116									
Public corporations and private enterprises			30							
Non-profit institutions	560	1 037	873	4 445	2 400	2 400		(100.00)		
Households	6	1 986	4				450			
Payments for capital assets	975	988	685							
Machinery and equipment	975	988	685							
Total economic classification	72 060	95 925	117 449	102 890	102 493	102 493	99 619	(2.80)	93 455	89 847

Details of transfers and subsidies:

Economic classification R'000	Outcome						Medium-term estimate			
	Audited 2006/07	Audited 2007/08	Audited 2008/09	Main appro- priation 2009/10	Adjusted appro- priation 2009/10	Revised estimate 2009/10	% Change from Revised estimate			
							2010/11	2009/10	2011/12	2012/13
Transfers and subsidies to (Current)	1 682	3 023	907	4 445	2 400	2 400	450	(81.25)		
Provinces and municipalities	1 116									
Municipalities	1 116									
Municipalities	21									
of which										
Regional services council levies	21									
Municipal agencies and funds	1 095									
Public corporations and private enterprises			30							
Public corporations			30							
Other transfers			30							
Non-profit institutions	560	1 037	873	4 445	2 400	2 400		(100.00)		
Households	6	1 986	4				450			
Other transfers to households	6	1 986	4				450			

Programme 4: Centre for E-Innovation (Corporate Services Centre)

Purpose: To optimise service delivery through the optimal utilisation of appropriate information and communication technology.

Analysis per sub-programme:**Sub-programme 4.1: Programme Support**

to provide administrative support to the management of this programme

Sub-programme 4.2: Strategic ICT Services

to render strategic ICT services

Sub-programme 4.3: GITO Management Services

to provide GITO management services to the Provincial Government of the Western Cape

Policy developments

Three blue prints have been prioritised by Cabinet for implementation/execution by the Centre for e-Innovation, the funding of which is still to be prioritised.

Changes: Policy, structure, service establishment, etc. Geographic distribution of services

The Centre for e-Innovation continues with two chief directorates namely Strategic ICT Services and GITO Management Services. Provision has been made for the strengthening of the component e-Government for Citizens. The Centre for e-Innovation renders services across the province.

Expenditure trends analysis

Due to the structural changes within the department a comparative analysis is not possible.

Strategic objectives as per Annual Performance Plan:**Strategic ICT Services**

To provide strategic direction on information communication technology services to the provincial government, as well as e-government services and internal project management support on a daily basis.

GITO Management Services

To provide Government Information Technology Officer (GITO) management services to the Provincial Government of the Western Cape through the provision of transversal infrastructure and applications operations on a daily basis.

Table 6.4 Summary of payments and estimates – Programme 4: Centre for E-Innovation

Sub-programme R'000	Outcome			Main appro- priation 2009/10	Adjusted appro- priation 2009/10	Revised estimate 2009/10	Medium-term estimate			
	Audited	Audited	Audited				% Change from Revised estimate			
	2006/07	2007/08	2008/09				2010/11	2009/10	2011/12	2012/13
1. Programme Support	792	3 971	8 160	20 328	9 199	9 199	3 666	(60.15)	21 907	38 651
2. Strategic ICT Services	18 909	14 389	19 984	20 715	28 044	28 044	39 610	41.24	44 162	43 619
3. GITO Management Services	133 955	156 073	179 373	194 118	197 918	197 918	277 877	40.40	304 054	305 255
Total payments and estimates	153 656	174 433	207 517	235 161	235 161	235 161	321 153	36.57	370 123	387 525

Earmarked allocations:

The Centre for E-Innovation allocation amounting to R321 153 000 (2010/11), R370 123 000 (2011/12) and R387 525 000 (2012/13) is an earmarked allocation.

Table 6.4.1 Summary of provincial payments and estimates by economic classification – Programme 4: Centre for E-Innovation

Economic classification R'000	Outcome			Main appro- priation 2009/10	Adjusted appro- priation 2009/10	Revised estimate 2009/10	Medium-term estimate			
	Audited	Audited	Audited				% Change from Revised estimate			
	2006/07	2007/08	2008/09				2010/11	2009/10	2011/12	2012/13
Current payments	150 452	158 533	185 022	206 661	206 661	206 661	284 533	37.68	336 903	354 305
Compensation of employees	52 450	57 960	67 939	84 000	83 050	83 050	97 853	17.82	103 213	109 565
Goods and services	98 002	100 573	116 996	122 661	123 611	123 611	186 680	51.02	233 690	244 740
Interest and rent on land			87							
Transfers and subsidies to	838	1 500	3 000	4 000	4 000	4 000	5 600	40.00	5 600	5 600
Provinces and municipalities	33									
Non-profit institutions	805	1 500	3 000	4 000	4 000	4 000	5 600	40.00	5 600	5 600
Payments for capital assets	2 365	14 400	19 486	24 500	24 500	24 500	31 020	26.61	27 620	27 620
Machinery and equipment	2 365	14 400	19 486	24 500	24 500	24 500	31 020	26.61	27 620	27 620
Payments for financial assets	1		9							
Total economic classification	153 656	174 433	207 517	235 161	235 161	235 161	321 153	36.57	370 123	387 525

Details of transfers and subsidies:

Economic classification R'000	Outcome			Main appro- priation 2009/10	Adjusted appro- priation 2009/10	Revised estimate 2009/10	Medium-term estimate			
	Audited 2006/07	Audited 2007/08	Audited 2008/09				% Change from Revised estimate			
							2010/11	2009/10	2011/12	2012/13
Transfers and subsidies to (Current)	838	1 500	3 000	4 000	4 000	4 000	5 600	40.00	5 600	5 600
Provinces and municipalities	33									
Municipalities	33									
Municipalities	33									
<i>of which</i>										
Regional services council levies	33									
Non-profit institutions	805	1 500	3 000	4 000	4 000	4 000	5 600	40.00	5 600	5 600

7. Other Programme Information**Personnel numbers and costs****Table 7.1 Personnel numbers and costs**

Programme R'000	As at 31 March 2007	As at 31 March 2008	As at 31 March 2009	As at 31 March 2010	As at 31 March 2011	As at 31 March 2012	As at 31 March 2013
1. Executive Support (Administration)	143	135	133	136	139	139	139
2. Provincial Strategic Management	192	187	213	240	240	240	240
3. Corporate Services Centre	34	33	55	57	60	60	60
4. Centre for E-Innovation	219	212	230	253	280	280	280
Total personnel numbers	588	567	631	686	719	719	719
Total personnel cost (R'000)	135 338	144 553	172 642	215 348	247 916	251 045	261 917
Unit cost (R'000)	230	255	274	314	345	349	364

Table 7.2 Departmental personnel number and cost

Description	Outcome						Medium-term estimate			
							% Change from Revised estimate			
	Audited 2006/07	Audited 2007/08	Audited 2008/09	Main appro- priation 2009/10	Adjusted appro- priation 2009/10	Revised estimate 2009/10	2010/11	2009/10	2011/12	2012/13
Total for department										
Personnel numbers (head count)	588	567	631	686	686	686	719	4.81	719	719
Personnel cost (R'000)	135 338	144 553	172 642	213 598	215 348	215 348	247 916	15.12	251 045	261 917
of which										
Human resources component										
Personnel numbers (head count)	27	31	34	37	37	37	37		37	37
Personnel cost (R'000)	4 212	5 344	5 729	8 648	8 648	8 648	9 210	6.50	9 809	9 809
Head count as % of total for department	4.59	5.47	5.39	5.39	5.39	5.39	5.15		5.15	5.15
Personnel cost as % of total for department	3.11	3.70	3.32	4.05	4.02	4.02	3.71		3.91	3.75
Finance component										
Personnel numbers (head count)	67	65	71	76	76	76	66	(13.16)	66	66
Personnel cost (R'000)	9 085	9 375	10 082	9 586	9 586	9 586	10 209	6.50	10 873	10 873
Head count as % of total for department	11.39	11.46	11.25	11.08	11.08	11.08	9.18		9.18	9.18
Personnel cost as % of total for department	6.71	6.49	5.84	4.49	4.45	4.45	4.12		4.33	4.15
Full time workers										
Personnel numbers (head count)	539	538	602	656	656	656	684	4.27	684	684
Personnel cost (R'000)	133 830	139 578	167 372	207 025	208 775	208 775	240 841	15.36	243 740	254 612
Head count as % of total for department	91.67	94.89	95.40	95.63	95.63	95.63	95.13		95.13	95.13
Personnel cost as % of total for department	98.89	96.56	96.95	96.92	96.95	96.95	97.15		97.09	97.21
Part-time workers										
Personnel numbers (head count)										
Personnel cost (R'000)										
Head count as % of total for department										
Personnel cost as % of total for department										
Contract workers										
Personnel numbers (head count)	49	29	29	30	30	30	35	16.67	35	35
Personnel cost (R'000)	1 505	4 972	5 270	6 573	6 573	6 573	7 075	7.64	7 305	7 305
Head count as % of total for department	8.33	5.11	4.60	4.37	4.37	4.37	4.87		4.87	4.87
Personnel cost as % of total for department	1.11	3.44	3.05	3.08	3.05	3.05	2.85		2.91	2.79

Training

Table 7.3 Payments on training

Programme R'000	Outcome						Medium-term estimate			
							% Change from Revised estimate			
	Audited 2006/07	Audited 2007/08	Audited 2008/09	Main appro- priation 2009/10	Adjusted appro- priation 2009/10	Revised estimate 2009/10	2010/11	2009/10	2011/12	2012/13
1. Executive Support (Administration)	92	109	252	185	185	185	570	208.11	159	102
<i>of which</i>										
Payments on tuition	92	105	172	135	135	135	570	322.22	159	102
Other		4	80	50	50	50		(100.00)		
2. Provincial Strategic Management	593	610	396	860	860	860	70	(91.86)	267	267
<i>of which</i>										
Payments on tuition	593	610	356	680	680	680	70	(89.71)	267	267
Other			40	180	180	180		(100.00)		
3. Corporate Services Centre	23	219	176	290	290	290	979	237.59	355	290
<i>of which</i>										
Payments on tuition	23	188	136	240	240	240	979	307.92	355	290
Other		31	40	50	50	50		(100.00)		
4. Centre for E-Innovation	2 033	2 781	2 569	1 740	1 740	1 740	1 400	(19.54)	625	625
<i>of which</i>										
Payments on tuition	1 758	2 501	2 304	480	480	480	1 400	191.67	625	625
Other	275	280	265	1 260	1 260	1 260		(100.00)		
Total payments on training	2 741	3 719	3 393	3 075	3 075	3 075	3 019		1 406	1 284

Table 7.4 Information on training

Description	Outcome						Medium-term estimate			
							% Change from Revised estimate			
	2006/07	2007/08	2008/09	Main appropriation 2009/10	Adjusted appropriation 2009/10	Revised estimate 2009/10	2010/11	2009/10	2011/12	2012/13
Number of staff	588	567	631	686	686	686	719	4.81	719	719
Number of personnel trained	540	555	575	585	585	585	585		585	585
<i>of which</i>										
Male	272	280	290	295	295	295	295		295	295
Female	268	275	285	290	290	290	290		290	290
Number of training opportunities	272	78	87	87	87	87	87		87	87
<i>of which</i>										
Workshops	30	39	44	44	44	44	44		44	44
Seminars	32	25	28	28	28	28	28		28	28
Other	210	14	15	15	15	15	15		15	15
Number of interns appointed	6	4	4	4	4	4	4		4	4
Number of learnerships appointed				12	12	12	12		12	12

Reconciliation of structural changes

Table 7.5 Reconciliation of structural changes

Programme for 2009/10			Programme for 2010/11		
Programme R'000	2010/11 Equivalent Pro- gramme	Sub-pro- gramme	Programme R'000	Pro- gramme	Sub-pro- gramme
1. Administration	54 338		1. Executive Support (Administration)	80 510	
Programme Support		4 162	Programme Support		4 162
Office of the Premier		10 677	Office of the Premier		10 677
Executive Council Support		3 900	Executive Secretariaat		23 763
Director-General Support		15 687	Office of the Director-General		6 891
Financial Management		19 912	Departmental Financial Management		19 912
			Departmental Personnel Management		15 105
2. Institutional Development	51 576		2. Provincial Strategic Management	43 886	
Programme Support		2 077	Programme Support		2 077
Strategic Human Resource		15 105	Policy and Strategy		12 740
Performance Management			Strategic Management Information		7 186
Organisational Development			Strategic Communication		6 738
Legal Services		18 309	2010 FIFA World Cup		15 145
Communication		16 085			
3. Policy and Governance	36 956		3. Corporate Services Centre	99 619	
Programme Support		1 948	Programme Support		1 948
Special Programmes		19 863	Human Capital		59 179
Intergovernmental Relations			Corporate Assurance		10 836
Provincial Policy Management			Legal Services		18 309
Policy Development			Corporate Communication		9 347
2010 FIFA World Cup		15 145			
4. Information Communication Technology	321 153		4. Centre for E-Innovation	321 153	
Office of the Chief Information Officer		3 666	Programme Support		3 666
Strategic ICT Services		39 610	Strategic ICT Services		39 610
GITO Management Services		277 877	GITO Management Services		277 877
<i>Balance of unreconciled items</i>	<i>81 145</i>				
	545 168			545 168	

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Table B.1 Specification of receipts

Receipts R'000	Outcome			Main appro- priation 2009/10	Adjusted appro- priation 2009/10	Revised estimate 2009/10	Medium-term estimate			
	Audited 2006/07	Audited 2007/08	Audited 2008/09				% Change from Revised estimate 2009/10	2010/11	2011/12	2012/13
Sales of goods and services other than capital assets	644	73	779	514	514	514	553	7.59	581	603
Sales of goods and services produced by department (excluding capital assets)	644	73	779	514	514	514	553	7.59	581	603
Other sales	644	73	779	514	514	514	553	7.59	581	603
<i>of which</i>										
Boarding services	9									
Commission on insurance	33	31	32	30	30	30	30		30	30
Miscellaneous capital receipts	60	39	27	34	34	34	34		34	34
Sport gatherings	36									
Other	506	3	720	450	450	450	489	8.67	517	539
Transfers received from	100	690								
Public corporations and private enterprises	100	690								
Interest, dividends and rent on land	1	2		10	10	10	10		10	10
Interest	1	2		10	10	10	10		10	10
Financial transactions in assets and liabilities	(1)	15	(115)		342					
Recovery of previous year's expenditure	30	12	(115)		342					
Unallocated credits	(40)									
Other	9	3								
Total departmental receipts	744	780	664	524	866	524	563	7.44	591	613

Table B.2 Summary of payments and estimates by economic classification

Economic classification R'000	Outcome			Main appro- priation 2009/10	Adjusted appro- priation 2009/10	Revised estimate 2009/10	Medium-term estimate			
	Audited 2006/07	Audited 2007/08	Audited 2008/09				% Change from Revised estimate			
							2010/11	2009/10	2011/12	2012/13
Current payments	290 969	326 801	381 064	428 294	418 670	418 670	499 698	19.35	521 187	534 383
Compensation of employees	135 338	144 553	172 642	213 598	215 348	215 348	247 916	15.12	251 045	261 917
Salaries and wages	119 783	127 633	153 408	189 431	190 448	190 448	221 851	16.49	220 755	229 879
Social contributions	15 555	16 920	19 234	24 167	24 900	24 900	26 065	4.68	30 290	32 038
Goods and services	155 631	182 248	208 168	214 696	203 322	203 322	251 782	23.83	270 142	272 466
of which										
Administrative fees	343	164	239	712	402	402	135	(66.42)	203	194
Advertising	7 574	12 035	18 068	2 565	7 113	7 113	6 500	(8.62)	1 387	767
Assets <R5 000	4 584	2 737	4 094	1 986	3 244	3 244	2 150	(33.72)	215	185
Audit cost: External	1 820	1 255	2 162	3 000	3 754	3 754	3 500	(6.77)	3 380	2 773
Bursaries (employees)	255	173	164	600	600	600	620	3.33		
Catering: Departmental activities	896	3 280	1 983	1 632	2 291	2 291	4 057	77.08	1 852	1 441
Communication	4 751	7 477	5 305	2 470	3 631	3 631	4 870	34.12	5 426	5 118
Computer services	86 900	87 620	101 966	111 665	112 444	112 444	157 881	40.41	205 113	199 147
Cons/prof: Business and advisory services	6 701	12 593	13 537	46 720	24 124	24 124	34 819	44.33	18 654	18 080
Cons/prof: Legal cost	629	2 306	4 070	770	3 972	3 972	2 875	(27.62)	1 720	720
Contractors	17 970	22 959	18 387	20 068	10 253	10 253	5 871	(42.74)	9 673	25 504
Agency and support/outsourced services	2 002	1 061	4 636	520	1 421	1 421	310	(78.18)	380	275
Entertainment	50	51	58	181	224	224	40	(82.14)	164	164
Inventory: Food and food supplies	78	204	293	26	290	290	364	25.52	336	332
Inventory: Fuel, oil and gas	13	16	56	20	27	27	54	100.00	60	60
Inventory: Learning and teacher support material	180	139	282	134	127	127	20	(84.25)	108	58
Inventory: Raw materials	50	58	70	1	97	97	54	(44.33)	6	6
Inventory: Medical supplies	9				12	12	10	(16.67)	5	5
Inventory: Other consumables	142	187	352	17	277	277	165	(40.43)	350	248
Inventory: Stationery and printing	2 781	2 498	3 336	2 404	2 670	2 670	3 575	33.90	3 458	3 245
Lease payments	1 230	1 513	2 862	1 396	1 706	1 706	2 004	17.47	3 102	2 834
Owned and leasehold property expenditure	1 347	1 742	1 472	1 947	2 067	2 067	1 222	(40.88)	990	990
Transport provided departmental activity		659		360	330	330		(100.00)		
Travel and subsistence	8 036	10 606	14 320	7 388	9 227	9 227	10 253	11.12	7 390	6 245
Training and staff development	2 468	2 935	2 759	3 075	3 017	3 017	3 019	0.07	1 406	1 284
Operating expenditure	1 285	2 308	3 276	1 800	3 911	3 911	4 247	8.59	2 028	1 400
Venues and facilities	3 537	5 672	4 421	3 239	6 091	6 091	3 167	(48.01)	2 736	1 391
Interest and rent on land			254							
Interest			254							
Transfers and subsidies to	22 269	27 325	26 171	25 626	16 756	16 756	14 450	(13.76)	14 300	14 500
Provinces and municipalities	1 178				850	850		(100.00)		
Municipalities	1 178				850	850		(100.00)		
of which	83				850	850		(100.00)		
Regional services council levies	79									
Municipal agencies and funds	1 095									
Departmental agencies and accounts	14 700	16 074	17 442	14 881	8 212	8 212	7 500	(8.67)	7 800	8 000
Entities receiving transfers	14 700	16 074	17 442	14 881	8 212	8 212	7 500	(8.67)	7 800	8 000
Western Cape Provincial Development Council	5 800	6 574	7 042	6 381	6 381	6 381	7 500	17.54	7 800	8 000
Western Cape Provincial Youth Commission	8 900	9 500	10 400	8 500	1 831	1 831		(100.00)		
Universities and technikons	230	100	10							
Public corporations and private enterprises			30							
Public corporations			30							
Other transfers			30							
Non-profit institutions	2 208	4 662	8 402	10 745	7 694	7 694	6 100	(20.72)	6 100	6 100
Households	3 953	6 489	287				850		400	400
Other transfers to households	3 953	6 489	287				850		400	400

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Table B.2 Summary of payments and estimates by economic classification (continued)

Economic classification R'000	Outcome			Main appro- priation 2009/10	Adjusted appro- priation 2009/10	Revised estimate 2009/10	Medium-term estimate			
	Audited 2006/07	Audited 2007/08	Audited 2008/09				% Change from Revised estimate			
							2010/11	2009/10	2011/12	2012/13
Payments for capital assets	4 893	16 404	22 195	38 000	48 819	48 319	31 020	(35.80)	27 620	27 620
Buildings and other fixed structures				13 500	23 972	23 472		(100.00)		
Other fixed structures				13 500	23 972	23 472		(100.00)		
Machinery and equipment	4 893	16 404	22 195	24 500	24 847	24 847	31 020	24.84	27 620	27 620
Transport equipment	568		3 854							
Other machinery and equipment	4 325	16 404	18 341	24 500	24 847	24 847	31 020	24.84	27 620	27 620
Payments for financial assets	29	8	63							
Total economic classification	318 160	370 538	429 493	491 920	484 245	483 745	545 168	12.70	563 107	576 503

Annexure B to Vote 1

Table B.2.1 Payments and estimates by economic classification – Programme 1: Executive Support (Administration)

Economic classification R'000	Outcome						Medium-term estimate			
	Audited 2006/07	Audited 2007/08	Audited 2008/09				Main appro- pria- tion 2009/10	Adjusted appro- pria- tion 2009/10	Revised estimate 2009/10	% Change from Revised estimate
				2010/11	2009/10	2011/12				2012/13
Current payments	62 569	55 693	55 545	58 134	69 040	69 040	72 610	5.17	61 656	60 505
Compensation of employees	41 334	29 696	32 284	35 620	43 600	43 600	53 288	22.22	48 128	51 094
Salaries and wages	36 913	26 529	28 931	32 087	39 154	39 154	48 871	24.82	42 653	45 259
Social contributions	4 421	3 167	3 353	3 533	4 446	4 446	4 417	(0.65)	5 475	5 835
Goods and services	21 235	25 997	23 189	22 514	25 440	25 440	19 322	(24.05)	13 528	9 411
of which										
Administrative fees	70	51	36	182	112	112	135	20.54	75	75
Advertising	1 546	1 228	1 232	1 560	789	789	1 740	120.53	540	
Assets <R5 000	907	347	427	315	1 414	1 414	520	(63.22)	70	70
Audit cost: External	1 820	1 255	2 162	3 000	3 754	3 754	3 500	(6.77)	3 380	2 773
Bursaries (employees)	245	173	164	600	600	600		(100.00)		
Catering: Departmental activities	426	843	722	740	768	768	2 492	224.48	718	317
Communication	1 471	2 432	1 518	352	792	792	1 111	40.28	1 258	1 243
Computer services	163	31	827		283	283	346	22.26	11	12
Cons/prof: Business and advisory services	2 728	2 427	3 779	1 946	1 681	1 681	800	(52.41)	45	30
Cons/prof: Legal cost	490									
Contractors	2 861	5 526	1 531	5 827	5 902	5 902	841	(85.75)	1 275	660
Agency and support/outsourced services	1 058	611	1 218	520	881	881	10	(98.86)	180	80
Entertainment	10	7	16	48	68	68	40	(41.18)	62	62
Inventory: Food and food supplies	51	115	149	15	175	175	153	(12.57)	153	154
Inventory: Fuel, oil and gas	2				1	1	18	1700.00	20	20
Inventory: Learning and teacher support material	10	1		10	3	3		(100.00)		
Inventory: Raw materials	30	4	17	1	30	30	30		1	1
Inventory: Medical supplies	5				10	10	10		5	5
Inventory: Other consumables	88	127	249	17	132	132	165	25.00	228	148
Inventory: Stationery and printing	662	699	821	485	506	506	912	80.24	1 031	769
Lease payments	638	705	921	434	551	551	722	31.03	695	696
Owned and leasehold property expenditure	363	567	642	700	912	912	72	(92.11)		
Transport provided departmental activity		611		230	80	80		(100.00)		
Travel and subsistence	3 434	4 739	4 799	2 615	3 304	3 304	2 476	(25.06)	1 635	1 260
Training and staff development	145	151	215	290	395	395	570	44.30	159	102
Operating expenditure	335	473	319	887	717	717	415	(42.12)	835	552
Venues and facilities	1 677	2 874	1 425	1 740	1 580	1 580	2 244	42.03	1 152	382
Interest and rent on land			72							
Interest			72							
Transfers and subsidies to	19 647	21 677	20 464	16 681	8 862	8 862	7 900	(10.86)	8 200	8 400
Provinces and municipalities	27									
Municipalities	27									
Municipalities	27									
of which										
Regional services council levies	23									
Departmental agencies and accounts	14 700	16 074	17 442	14 881	8 212	8 212	7 500	(8.67)	7 800	8 000
Provide list of entities receiving transfers	14 700	16 074	17 442	14 881	8 212	8 212	7 500	(8.67)	7 800	8 000
Western Cape Provincial Development Council	5 800	6 574	7 042	6 381	6 381	6 381	7 500	17.54	7 800	8 000
Western Cape Provincial Youth	8 900	9 500	10 400	8 500	1 831	1 831		(100.00)		
Universities and technikons	230	100	10							
Non-profit institutions	743	1 000	2 729	1 800	650	650		(100.00)		
Households	3 947	4 503	283				400		400	400
Other transfers to households	3 947	4 503	283				400		400	400

Annexure B to Vote 1

Table B.2.1 Payments and estimates by economic classification – Programme 1: Executive Support (Administration) (continued)

Economic classification R'000	Outcome			Main appro- priation	Adjusted appro- priation	Revised estimate	Medium-term estimate			
	Audited 2006/07	Audited 2007/08	Audited 2008/09				% Change from Revised estimate			
							2010/11	2009/10	2011/12	2012/13
Payments for capital assets	1 409	737	1 643		263	263	(100.00)			
Machinery and equipment	1 409	737	1 643		263	263	(100.00)			
Transport equipment			550							
Other machinery and equipment	1 409	737	1 093		263	263	(100.00)			
Payments for financial assets	28	8	54							
Total economic classification	83 653	78 115	77 706	74 815	78 165	78 165	80 510	3.00	69 856	68 905

Table B.2.2 Payments and estimates by economic classification – Programme 2: Provincial Strategic Management

Economic classification R'000	Outcome			Main appro- priation 2009/10	Adjusted appro- priation 2009/10	Revised estimate 2009/10	Medium-term estimate			
	Audited 2006/07	Audited 2007/08	Audited 2008/09				% Change from Revised estimate			
							2010/11	2009/10	2011/12	2012/13
Current payments	8 545	20 661	24 640	65 054	42 876	42 876	43 386	1.19	29 173	29 726
Compensation of employees	5 142	10 167	13 447	21 708	18 777	18 777	20 986	11.76	21 040	22 296
Salaries and wages	4 640	9 222	12 276	19 592	16 844	16 844	19 179	13.86	18 612	19 922
Social contributions	502	945	1 171	2 116	1 933	1 933	1 807	(6.52)	2 428	2 374
Goods and services	3 403	10 494	11 178	43 346	24 099	24 099	22 400	(7.05)	8 133	7 430
of which										
Administrative fees	11	6	34	25	25	25		(100.00)	10	10
Advertising	104	1 490	448	165	1 152	1 152	4 500	290.63	40	40
Assets <R5 000	192	171	234	285	193	193	30	(84.46)	20	20
Catering: Departmental activities	35	101	113	446	406	406	445	9.61	82	82
Communication	174	377	260	273	281	281	684	143.42	420	420
Computer services	2	21	68		80	80	1 025	1181.25		
Cons/prof: Business and advisory services	906	4 107	5 621	39 988	17 057	17 057	10 062	(41.01)	2 784	2 525
Contractors	108	1 319	10	5	243	243	3 205	1218.93	1 919	1 920
Agency and support/ outsourced services	538	84	300		42	42		(100.00)	200	15
Entertainment	3	5	5	23	32	32		(100.00)	19	19
Inventory: Food and food supplies	5	21	37		22	22	27	22.73	40	40
Inventory: Learning and teacher support material		3	139		9	9		(100.00)		
Inventory: Raw materials			2		8	8		(100.00)		
Inventory: Other consumables	2	4	3		3	3		(100.00)	6	6
Inventory: Stationery and printing	208	397	290	191	298	298	132	(55.70)	264	264
Lease payments	63	74	166	110	100	100	108	8.00	303	303
Transport provided departmental activity		14								
Travel and subsistence	553	831	1 819	910	999	999	1 110	11.11	1 125	975
Training and staff development	19	226	212	165	135	135	70	(48.15)	267	267
Operating expenditure	155	271	945	210	668	668	580	(13.17)	385	325
Venues and facilities	325	972	472	550	2 346	2 346	422	(82.01)	249	199
Interest and rent on land			15							
Interest			15							
Transfers and subsidies to	102	1 125	1 800	500	1 494	1 494	500	(66.53)	500	500
Provinces and municipalities	2				850	850		(100.00)		
Municipalities	2				850	850		(100.00)		
Municipalities	2				850	850		(100.00)		
of which										
Regional services council levies	2									
Non-profit institutions	100	1 125	1 800	500	644	644	500	(22.36)	500	500
Payments for capital assets	144	279	381	13 500	24 056	23 556		(100.00)		
Buildings and other fixed structures				13 500	23 972	23 472		(100.00)		
Other fixed structures				13 500	23 972	23 472		(100.00)		
Machinery and equipment	144	279	381		84	84		(100.00)		
Other machinery and equipment	144	279	381		84	84		(100.00)		
Total economic classification	8 791	22 065	26 821	79 054	68 426	67 926	43 886	(35.39)	29 673	30 226

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Table B.2.3 Payments and estimates by economic classification – Programme 3: Corporate Services Centre

Economic classification R'000	Outcome			Main appro- priation	Adjusted appro- priation	Revised estimate	Medium-term estimate			
	Audited 2006/07	Audited 2007/08	Audited 2008/09				% Change from Revised estimate			
							2010/11	2009/10	2011/12	2012/13
Current payments	69 403	91 914	115 857	98 445	100 093	100 093	99 169	(0.92)	93 455	89 847
Compensation of employees	36 412	46 730	58 972	72 270	69 921	69 921	75 789	8.39	78 664	78 962
Salaries and wages	32 096	41 213	52 859	64 415	62 264	62 264	67 907	9.06	69 522	69 215
Social contributions	4 316	5 517	6 113	7 855	7 657	7 657	7 882	2.94	9 142	9 747
Goods and services	32 991	45 184	56 805	26 175	30 172	30 172	23 380	(22.51)	14 791	10 885
of which										
Administrative fees	19	14	19	105	62	62		(100.00)	20	10
Advertising	5 674	7 957	15 664	315	4 630	4 630	260	(94.38)	307	227
Assets <R5 000	773	572	357	586	800	800	300	(62.50)	125	95
Bursaries (employees)	10						620			
Catering: Departmental activities	326	2 209	961	386	937	937	540	(42.37)	602	592
Communication	1 354	2 324	1 690	640	1 037	1 037	1 125	8.49	1 892	1 598
Computer services	247	292	753		362	362	2 410	565.75	11	12
Cons/prof. Business and advisory services	2 570	6 059	3 660	4 786	4 481	4 481	3 807	(15.04)	1 175	875
Cons/prof. Legal cost	139	2 306	4 070	770	3 972	3 972	2 875	(27.62)	1 720	720
Contractors	13 420	14 166	16 059	13 080	3 094	3 094	1 825	(41.01)	1 475	904
Agency and support/ outsourced services	56	366	2 871		490	490	300	(38.78)		180
Entertainment	11	9	9	80	73	73		(100.00)	23	23
Inventory: Food and food supplies	12	25	31	11	32	32	94	193.75	63	58
Inventory: Fuel, oil and gas	11	16	56	20	21	21	36	71.43	40	40
Inventory: Learning and teacher support material	170	131	131	110	115	115	20	(82.61)	108	58
Inventory: Raw materials	18	15	11		33	33	24	(27.27)	5	5
Inventory: Medical supplies	4				1	1		(100.00)		
Inventory: Other consumables	42	46	81		81	81		(100.00)	52	30
Inventory: Stationery and printing	1 263	889	1 315	437	900	900	1 041	15.67	1 083	1 132
Lease payments	350	407	870	467	701	701	914	30.39	1 180	911
Owned and leasehold property expenditure	960	1 165	805	1 087	1 147	1 147	950	(17.18)	990	990
Transport provided departmental activity		34		130	250	250		(100.00)		
Travel and subsistence	2 016	2 255	3 708	1 175	2 445	2 445	2 437	(0.33)	2 100	1 480
Training and staff development	1 644	1 436	417	880	820	820	979	19.39	355	290
Operating expenditure	416	676	935	393	1 925	1 925	2 622	36.21	490	205
Venues and facilities	1 486	1 815	2 332	717	1 763	1 763	201	(88.60)	975	450
Interest and rent on land			80							
Interest			80							
Transfers and subsidies to	1 682	3 023	907	4 445	2 400	2 400	450	(81.25)		
Provinces and municipalities	1 116									
Municipalities	1 116									
Municipalities	21									
Regional services council levies	21									
Municipal agencies and funds	1 095									
Public corporations and private enterprises			30							
Public corporations			30							
Other transfers			30							
Non-profit institutions	560	1 037	873	4 445	2 400	2 400		(100.00)		
Households	6	1 986	4				450			
Other transfers to households	6	1 986	4				450			
Payments for capital assets	975	988	685							
Machinery and equipment	975	988	685							
Transport equipment	568									
Other machinery and equipment	407	988	685							
Total economic classification	72 060	95 925	117 449	102 890	102 493	102 493	99 619	(2.80)	93 455	89 847

Table B.2.4 Payments and estimates by economic classification – Programme 4: Centre for E-Innovation

Economic classification R'000	Outcome			Main appro- piation	Adjusted appro- piation	Revised estimate	Medium-term estimate			
	Audited 2006/07	Audited 2007/08	Audited 2008/09				% Change from Revised estimate			
							2010/11	2009/10	2011/12	2012/13
Current payments	150 452	158 533	185 022	206 661	206 661	206 661	284 533	37.68	336 903	354 305
Compensation of employees	52 450	57 960	67 939	84 000	83 050	83 050	97 853	17.82	103 213	109 565
Salaries and wages	46 134	50 669	59 342	73 337	72 186	72 186	85 894	18.99	89 968	95 483
Social contributions	6 316	7 291	8 597	10 663	10 864	10 864	11 959	10.08	13 245	14 082
Goods and services	98 002	100 573	116 996	122 661	123 611	123 611	186 680	51.02	233 690	244 740
of which										
Administrative fees	243	93	150	400	203	203		(100.00)	98	99
Advertising	250	1 360	724	525	542	542		(100.00)	500	500
Assets <R5 000	2 712	1 647	3 076	800	837	837	1 300	55.32		
Catering: Departmental activities	109	127	187	60	180	180	580	222.22	450	450
Communication	1 752	2 344	1 837	1 205	1 521	1 521	1 950	28.21	1 856	1 857
Computer services	86 488	87 276	100 318	111 665	111 719	111 719	154 100	37.94	205 091	199 123
Cons/prof: Business and advisory services	497		477		905	905	20 150	2126.52	14 650	14 650
Contractors	1 581	1 948	787	1 156	1 014	1 014		(100.00)	5 004	22 020
Agency and support/outsourced services	350		247		8	8		(100.00)		
Entertainment	26	30	28	30	51	51		(100.00)	60	60
Inventory: Food and food supplies	10	43	76		61	61	90	47.54	80	80
Inventory: Fuel, oil and gas					5	5		(100.00)		
Inventory: Learning and teacher support material		4	12	14						
Inventory: Raw materials	2	39	40		26	26		(100.00)		
Inventory: Medical supplies					1	1		(100.00)		
Inventory: Other consumables	10	10	19		61	61		(100.00)	64	64
Inventory: Stationery and printing	648	513	910	1 291	966	966	1 490	54.24	1 080	1 080
Lease payments	179	327	905	385	354	354	260	(26.55)	924	924
Owned and leasehold property expenditure	24	10	25	160	8	8	200	2400.00		
Travel and subsistence	2 033	2 781	3 994	2 688	2 479	2 479	4 230	70.63	2 530	2 530
Training and staff development	660	1 122	1 915	1 740	1 667	1 667	1 400	(16.02)	625	625
Operating expenditure	379	888	1 077	310	601	601	630	4.83	318	318
Venues and facilities	49	11	192	232	402	402	300	(25.37)	360	360
Interest and rent on land			87							
Interest			87							
Transfers and subsidies to	838	1 500	3 000	4 000	4 000	4 000	5 600	40.00	5 600	5 600
Provinces and municipalities	33									
Municipalities	33									
Municipalities	33									
of which										
Regional services council levies	33									
Non-profit institutions	805	1 500	3 000	4 000	4 000	4 000	5 600	40.00	5 600	5 600
Payments for capital assets	2 365	14 400	19 486	24 500	24 500	24 500	31 020	26.61	27 620	27 620
Machinery and equipment	2 365	14 400	19 486	24 500	24 500	24 500	31 020	26.61	27 620	27 620
Transport equipment			3 304							
Other machinery and equipment	2 365	14 400	16 182	24 500	24 500	24 500	31 020	26.61	27 620	27 620
Payments for financial assets	1		9							
Total economic classification	153 656	174 433	207 517	235 161	235 161	235 161	321 153	36.57	370 123	387 525

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Table B.3.1 Details on public entities – Name of Public Entity: Western Cape Provincial Development Council

R'000	Outcome			Estimated outcome 2009/10	Medium-term estimate		
	Audited 2006/07	Audited 2007/08	Audited 2008/09		2010/11	2011/12	2012/13
Revenue							
Non-tax revenue	18	21	18	18	18	18	18
Of which:							
Other non-tax revenue	18	21	18	18	18	18	18
Transfers received	5 800	6 574	7 042	6 381	7 500	7 800	8 000
Total revenue	5 818	6 595	7 060	6 399	7 518	7 818	8 018
Expenses							
Current expense	6 322	6 548	7 032	6 399	7 500	7 800	8 000
Compensation of employees	3 729	3 772	4 055	3 798	5 414	5 678	5 800
Goods and services	2 511	2 703	2 905	2 529	2 011	2 047	2 125
Depreciation	82	73	72	72	75	75	75
Total expenses	6 322	6 548	7 032	6 399	7 500	7 800	8 000
Surplus/(Deficit)	(504)	47	28		18	18	18
Cash flow summary							
Adjustments for:							
Operating surplus/ deficit) before changes in working capital	(504)	47	28		18	18	18
Cash flow from operating activities	(504)	47	28		18	18	18
Cash flow from investing activities	(62)	(38)	(43)	(43)	(43)	(43)	(43)
Acquisition of Assets	(62)	(38)	(43)	(43)	(43)	(43)	(43)
Net increase/decrease) in cash and cash equivalents	(566)	9	(15)	(43)	(25)	(25)	(25)
Balance Sheet Data							
Capital & Reserves	(778)	(731)	(703)	(703)	(685)	(667)	(649)
Total Equity and Liabilities	(778)	(731)	(703)	(703)	(685)	(667)	(649)

Table B.3.2 Details on public entities – Name of Public Entity: Western Cape Provincial Youth Commission

R'000	Outcome			Estimated outcome 2009/10	Medium-term estimate		
	Audited 2006/07	Audited 2007/08	Audited 2008/09		2010/11	2011/12	2012/13
Revenue							
Of which:							
Transfers received	8 900	9 500	10 400	1 831			
Total revenue	8 900	9 500	10 400	1 831			
Expenses							
Current expense	10 002	9 314	10 295	1 174			
Compensation of employees	2 983	5 259	5 174	608			
Goods and services	6 917	4 055	5 021	544			
Depreciation	102		100	22			
Transfers and subsidies	1	6	5				
Total expenses	10 003	9 320	10 300	1 174			
Surplus/(Deficit)	(1 103)	180	100	657			
Cash flow summary							
Adjustments for:							
Operating surplus/ deficit) before changes in working capital	(1 103)	180	100	657			
Cash flow from operating activities	(1 103)	180	100	657			
Cash flow from investing activities		(180)	(100)	(100)			
Acquisition of Assets		(180)	(100)	(100)			
Net increase/decrease) in cash and cash equivalents	(1 103)			557			
Balance Sheet Data							
Capital & Reserves	(1 103)	(923)	(823)	(166)			
Total Equity and Liabilities	(1 103)	(923)	(823)	(166)			

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Table B.4 Transfers to local government by transfers/grant type, category and municipality

Municipalities R'000	Outcome						Medium-term estimate			
	Audited 2006/07	Audited 2007/08	Audited 2008/09	Main appro- priation 2009/10	Adjusted appro- priation 2009/10	Revised estimate 2009/10	% Change from Revised estimate			
							2010/11	2009/10	2011/12	2012/13
Total departmental transfers/grants										
Category A	240				850	850		(100.00)		
City of Cape Town	240				850	850		(100.00)		
Category B	835									
Beaufort West	40									
Bergivier	40									
Langeberg	40									
Cape Agulhas	35									
Cederberg	40									
Drakenstein	40									
George	40									
Kannaland	40									
Knysna	40									
Laingsburg	40									
Hessequa	40									
Matzikama	40									
Mossel Bay	40									
Oudtshoorn	40									
Prince Albert	40									
Saldanha Bay	40									
Stellenbosch	40									
Swartland	40									
Swellendam	40									
Theewaterskloof	40									
Witzenberg	40									
Category C	20									
Central Karoo	20									
Total transfers to local government	1 095				850	850		(100.00)		

Table B.4.1 Transfers to local government by transfers/grant type, category and municipality

Municipalities R'000	Outcome						Medium-term estimate			
	Audited 2006/07	Audited 2007/08	Audited 2008/09				% Change from Revised estimate			
				Main appro- priation 2009/10	Adjusted appro- priation 2009/10	Revised estimate 2009/10	2010/11	2009/10	2011/12	2012/13
Izimbizo	1 095									
Category A	240									
City of Cape Town	240									
Category B	835									
Beaufort West	40									
Bergrivier	40									
Langeberg	40									
Cape Agulhas	35									
Cederberg	40									
Drakenstein	40									
George	40									
Kannaland	40									
Knysna	40									
Laingsburg	40									
Hessequa	40									
Matzikama	40									
Mossel Bay	40									
Oudtshoorn	40									
Prince Albert	40									
Saldanha Bay	40									
Stellenbosch	40									
Swartland	40									
Swellendam	40									
Theewaterskloof	40									
Witzenberg	40									
Category C	20									
Central Karoo	20									

Note: Excludes regional services council levy.

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Table B.4.2 Transfers to local government by transfers/grant type, category and municipality

Municipalities R'000	Outcome			Main appro- priation 2009/10	Adjusted appro- priation 2009/10	Revised estimate 2009/10	Medium-term estimate			
	Audited 2006/07	Audited 2007/08	Audited 2008/09				% Change from Revised estimate			
							2010/11	2009/10	2011/12	2012/13
Visitor Centre at Cape Town Stadium					850	850	(100.00)			
Category A					850	850	(100.00)			
City of Cape Town					850	850	(100.00)			

Note: Excludes regional services council levy.

Table B.5 Provincial payments and estimates by district and local municipality

Municipalities R'000	Outcome			Main appro- priation 2009/10	Adjusted appro- priation 2009/10	Revised estimate 2009/10	Medium-term estimate			
	Audited 2006/07	Audited 2007/08	Audited 2008/09				% Change from Revised estimate			
							2010/11	2009/10	2011/12	2012/13
Cape Town Metro	308 851	360 425	417 106	475 754	471 496	470 996	533 824	13.34	551 636	564 534
Cape Winelands Municipalities	9 309	10 114	12 387	16 166	12 749	12 749	11 344	(11.02)	11 471	11 969
Stellenbosch	9 309	10 114	12 387	16 166	12 749	12 749	11 344	(11.02)	11 471	11 969
Total provincial expenditure by district and local municipality	318 160	370 539	429 493	491 920	484 245	483 745	545 168	12.70	563 107	576 503

Note: Projects disaggregated per district.